



Wahpekute  
Lodge  
Plan Book  
2011-2012

# Table of Contents

<b>National's Fact Sheet</b>	<b>Page 1</b>
<b>Membership and Honors</b>	<b>Pages 2 - 4</b>
<b>Calendar of Events</b>	<b>Page 5</b>
<b>Lodge/Chapter Officers and Advisers</b>	<b>Page 6 - 7</b>
<b>Lodge ByLaws</b>	<b>Page 8 - 12</b>
<b>Position Descriptions</b>	<b>Page 13 - 18</b>
<b>Ceremonies Policy</b>	<b>Page 19</b>
<b>Sash Etiquette</b>	<b>Page 20</b>
<b>Brotherhood Requirements</b>	<b>Page 21</b>
<b>Vigil Nomination Form</b>	<b>Page 22-24</b>
<b>Other Recognition Descriptions and Applications</b>	<b>Page 25-26</b>
<b>Wahpekute Lodge Bead System</b>	<b>Page 27</b>
<b>Troop Representative Program</b>	<b>Page 28</b>



## Order of the Arrow

### **Purpose**

The purpose of the Order of the Arrow is fourfold:

1. To recognize those Scout campers who best exemplify the Scout Oath and Law in their daily lives
2. To develop and maintain camping traditions and spirit
3. To promote Scout camping
4. To crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others

### **Mission of the Lodge**

The mission of the lodge is to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the Council through positive youth leadership under the guidance of selected, capable adults

### **History**

The Order of the Arrow (OA) was founded by Dr. E. Urner Goodman and Carroll A. Edson in 1915 at the Treasure Island Scout Camp of the Philadelphia Council, Boy Scouts of America. It became an official program experiment in 1922 and was approved as part of the Scouting program in 1934. In 1948, the OA was recognized as the BSA's national brotherhood of honor campers and became an official part of the national camping program of the Boy Scouts of America. Today, the OA is recognized as Scouting's National Honor Society.

### **Membership**

The OA has more than 183,000 members in lodges affiliated with more than 300 BSA local councils.

## **Eligibility**

To become a member, a youth must be a registered member of a Boy Scout troop or Varsity Scout team and hold First Class rank. The youth must have experienced 15 days and nights of camping during the two years before his election. The 15 days and nights must include one, but no more than one, long-term camp consisting of six consecutive days and five nights of resident camping, approved and under the auspices and standards of the Boy Scouts of America. The balance of the camping must be overnight, weekend, or other short-term camps. Scouts are elected to the Order by their fellow troop or Varsity team members, following approval by the Scoutmaster or Varsity Scout Coach.

## **Induction**

The Ordeal induction ceremony is often conducted at Scout camp and is the first step toward full membership. During the experience, candidates maintain complete silence, receive small amounts of food, work on camp improvement projects, and are required to sleep alone, apart from other campers, which teaches significant values.

## **Brotherhood Membership**

After 10 months of service and fulfilling certain requirements, a member may take part in the Brotherhood ceremony, which places further emphasis on the ideals of Scouting and the Order. Completion of this ceremony signifies full membership in the OA.

## **Vigil Honor**

After two years of service as a Brotherhood member and with the approval of the national Order of the Arrow Committee, a Scout or Scouter may be recognized with the Vigil Honor for outstanding service to Scouting, his lodge, and the community. This honor is bestowed by special selection and is limited to one person for every 50 members registered with the lodge each year.

## **OA Calendar August 2011- July 2012**

August 20 LLDC and LEC at TVC 9:00 a.m. – 4 p.m.

September 9-11 Section Conclave in Blue Earth, MN.

Sept. 30-Oct. 2nd Vigil Week-end and Fall Conclave, Camp Norseland, L.E.C.

November 4-6, National Leadership Seminar, Heartland Center, Parkville, MO

November 6th LEC at TVC Center for Scouting, 2:00 p.m.

December 4<sup>th</sup> LEC at TVC Center for Scouting. 2:00 p.m.

January 6-8, Winter Conclave, LEC at 9:00 p.m. on 1/7/12

February 12th LEC in Southern Trails Chapter. TBD

March 4th LEC at TVC Center for Scouting, 2:00 p.m.

April 7-8th LEC at Camp Cedar Point at 7:00 p.m.

May 6th LEC at TVC Center for Scouting. 2:00 p.m.

June 15-17<sup>th</sup> Spring Conclave, Camp Cuyuna

July 29-August 4 National Order of the Arrow Conference, East Lansing, Michigan.

LODGE OFFICERS & CHAPTER CHIEFS  
2011-2012

**Lodge Chief**

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**Lodge Vice Chief**

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**Chapter Chiefs**

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**Southern Trails Chief**

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**North Star Chief**

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**Sioux Trails Chief**

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## **LODGE ADVISERS AND CHAPTER ADVISERS**

### **Staff Adviser**

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### **Lodge Adviser**

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### **Associate Lodge Adviser**

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## **Bylaws and Procedures for Wahpekute Lodge**

The Bylaws have been updated and revised to accommodate our lodge and are current as of 1-98. The Bylaws were written using the Standard Local Council Lodge Rules. If any disagreement occurs between the Standard Local Council Lodge Rules and our Bylaws, the Standard Local Council Lodge Rules shall prevail.

### **Article I - Name and Affiliation of the Lodge**

- Section A)** The name of this lodge of the Order of the Arrow shall be Wahpekute Lodge 53, W.W.W.
- Section B)** The lodge shall be affiliated with Twin Valley Council, Boy Scouts of America and shall be under the supervision of the Council Camping Promotion and Outdoor Committee and the administrative authority of the Scout Executive and an adult Lodge Lay Advisor appointed by the Scout Executive.
- Section C)** The lodge shall be divided into the appropriate number of chapters as deemed necessary by the Executive Committee of the lodge. Each chapter shall come under the supervision of its related District Executive, District Camping Promotion and Outdoor Committee, and Lodge Executive Committee. Each chapter shall have an adult Chapter Lay Advisor appointed with the approval of the Lodge Lay Advisor and the Scout Executive. Membership from each chapter shall be drawn from the units in its related District.
- Section D)** The totem (and call) of this lodge shall be that of the design of our official lodge flap. That being the mountains, teepee, bush, horse with Native American wearing chaps and holding a drawn bow, the fleur-de-lis, the medicine wheel, and the arrow superimposed with W. W. W.

### **Article II - Elections of Membership**

- Section A)** The requirements for membership in this lodge are as required by the National Committee on Order of the Arrow as stated in the current Order of the Arrow Handbook.
- Section B)** Procedures for the Ordeal shall be as directed by the National Committee on Order of the Arrow as stated in the current Order of the Arrow Handbook and Manual for the Ordeal.
- Section C)** All members of the Lodge shall be currently registered in the Boy Scouts of America.
- Section D)** All elections shall be conducted by the Chapter Election Team. The call-out ceremony shall be supervised by the Chapter Ceremony Team.

**Section E)** Induction and Ordeal ceremonies shall be conducted at the Lodge Conclave in the spring.

### **Article III – Brotherhood Membership**

**Section A)** Completion of Brotherhood membership shall be in accordance with the requirement in the current printing of the Order of the Arrow Handbook.

**Section B)** The Brotherhood ceremony shall be conducted and supervised by the Lodge Ceremony Team in accordance with the current manual for the Brotherhood.

**Section C)** The Brotherhood ceremony shall be conducted only at the Lodge Spring Conclave.

### **Article IV - The Vigil Honor**

**Section A)** Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook.

**Section B)** The selection and induction of the Vigil Honor candidates shall be conducted by the Lodge Vigil Honor Selection Committee.

**Section C)** Membership of the Vigil Honor Selection Committee shall be nominated by the chapter chiefs. The nominee for the committee must be a youth Vigil member.

**Section D)** The Vigil Honor shall be conducted at the Lodge Fall Conclave in accordance with the manual for the Vigil Honor.

### **Article V - Elections**

**Section A)** The officers of this lodge shall be Chief, Vice-Chief, Vice-Chief of Communications, Vice-Chief for Finance, Vice-Chief for Membership, and Vice-Chief for Awards (Keeper of the Beads). These elected officers shall be under twenty-one (21) years of age during their entire term of office.

**Section B)** The lodge Chief, Vice-Chief, Vice-Chief of Communications, Vice-Chief for Finance, Vice-Chief for Membership, and Vice-Chief for Awards (Keeper of the Beads) shall be elected by a vote at the lodge Annual Business Meeting (Spring Conclave) according to Article VII, Section B. In order to win an election a candidate will receive a majority of the votes cast. In the event that no candidate receives a majority more than fifty (50) percent of the vote, the candidate with the lowest number of votes shall be dropped from the ballot and another vote shall be taken. This procedure shall be repeated until one candidate receives a majority.

**Section C)** The term of office for these officers shall be from Lodge annual business meeting Spring Conclave to Lodge annual business meeting Spring Conclave. Any deemed officer's term will last to the next Spring Conclave. However, if the officer is not able to

continue, it must follow Article V, Section D, or be amended to these bylaws.

- Section D)** In the event of a vacancy of the Lodge Chief, the Lodge Vice Chief shall succeed. Upon the event of the vacancy of any other lodge office, or the creation of a new office, The vacancy shall be filled with the appointment of an Arrowman, under the age of twenty-one (21) years for the entire term, by the Lodge Chief with a majority vote of The Executive Committee. The new office must be added to these bylaws in order to be considered an official Lodge office.
- Section E)** The Lodge Executive Committee shall be composed of the Lodge officers, Lodge Professional and Volunteer Advisors, immediate past Lodge Chief, Council Camping Promotion, Outdoor Committee members, Chapter Chiefs, Chapter Vice Chiefs, Chapter Volunteer Advisor, and Chapter Professional Advisor (D.E.).
- Section F)** The Lodge Advisor and Chapter Advisors shall be appointed by the Scout Executive in consultation with the related Camping Promotion and Outdoor Chair.
- Section G)** Any business can be brought before the Lodge Executive Committee by lodge members under The age of twenty-one (21) years. Voting members shall be the Vice-Chief, Vice-Chief of Communications, Vice-Chief for Finance, Vice-Chief for Membership, and Vice-Chief for Awards (Keeper of the Beads), Chapter Chiefs, and Chapter Vice Chiefs. A majority vote shall be required to enact a decision. A tie vote shall be broken by the Lodge Chief. Chapter Chiefs and Vice Chiefs may appoint a youth member to vote in their absence.

#### **Article VI - Appointments**

- Section A)** Committees shall be installed upon need. Committees shall be activated by a majority vote at a Lodge Executive Board meeting. All committee chairmen shall be appointed by the Lodge Chief. These appointed chairmen shall be under twenty-one (21) years of age during their entire term of office.
- 1) Each committee should have one or more adult committee advisors who provide guidance to committee work. It is the advisor's job to provide training and coaching for the committee members.
  - 2) The advisors are appointed by the Lodge volunteer Advisors with approval of the Lodge Chief and the Lodge Professional Advisor.
- Section B)** Each chapter has the opportunity to nominate a representative for the committee to be installed.
- Section C)** The term of appointment of said advisor shall be no longer than one year, after which time the advisor position shall be reappointed or suspended.

## **Article VII - Meeting**

- Section A)** The lodge shall hold a conclave in the Spring of each year. The lodge annual business meeting and election of lodge offices shall be held at this conclave.
- Section B)** Each chapter represented at the lodge annual business meeting shall have ten (10) votes in the voting for lodge officers and in the voting on any business brought up at this meeting.
- Section C)** The lodge shall hold a training session for newly elected chapter/lodge officers immediately following their election each year at the spring conclave or thereafter within two (2) months.
- Section D)** The executive board of the lodge shall hold meetings not less than four (4) times per year.
- Section E)** Special meetings of the Lodge Executive Committee may be called by the Lodge Chief with the approval of the Lodge Staff Advisor, Lodge volunteer Advisor, and the executive board.
- Section F)** Each meeting of the lodge or chapter shall be opened with the Obligation of the Order of the Arrow.
- Section G)** Members of the lodge age twenty-one (21) years or over will have NO vote in matters of the lodge or chapters.
- Section H)** A published agenda should be the first order of business at all meetings.

## **Article VIII - Finances**

- Section A)** All Order of the Arrow funds shall be handled through the office of the Twin Valley Council, Boy Scouts of America and lodge Vice-Chief for Finance and go through all normal accounting procedures.
- Section B)** Dues shall be collected in a uniform amount throughout the lodge. This amount shall be determined by the lodge executive board.
- Section C)** Dues and membership information shall be collected by the chapters at the time of unit registration. Chapter dues and membership information shall be collected at the time of district rechartering.
- Section D)** Dues will not be accepted for the upcoming year until the Winter Conclave.
- Section E)** Those lodge members in the armed services of the United States of America shall be on record without payment through the calendar year in which their service terminates.
- Section F)** Inactive members may be restored to active status by paying the current years dues.

## **Article IX - Amendment to Bylaws**

- Section A)** These rule shall be subject to amendment at the annual business meeting of this lodge, provided such amendment proposal has been submitted in writing to the executive board for consideration at least one (I) month prior to going before the lodge membership. After approval by the executive board, the amendment proposal will go to the lodge membership at least thirty (30) days prior to such a lodge meeting. A majority vote of the members present shall be required to pass the amendment. See Article VII, Section B.
- Section B)** The bylaws of this lodge must be insubstantial agreement with the principles found in the current editions of the Order of the Arrow Handbook and all current National Order of the Arrow printed materials. In the event that any conflict is discovered, suitable action to modify the existing bylaws of the lodge should be taken by the lodge executive board.

- These bylaws are current as of 6-2006.

## Lodge Officer Job Description

### Lodge Officers Description:

The officers of Wahpekute Lodge shall be: Lodge Chief, Vice Chief  
Vice Chief of Membership, Vice Chief of the Communication, Vice Chief of Finance  
Vice Chief of Awards. These elected officers shall be under 21 years  
of age their entire term of office from Winter Conclave to Winter Conclave.

### Lodge Chief:

1. Presides over all meetings of the Lodge Executive Committee, general meetings of the lodge and Lodge Activities
2. Appoints operating and Ad Hoc committee chairmen with the approval of the Adviser.
3. Attends all Lodge Executive Committee Meetings and the following:
  - a. Section C-1A Council of Chiefs
  - b. Spring Conclave
  - c. Fall Conclave Section Conclave
  - d. Winter Conclave
  - e. Lodge Leadership Development Course (LLDC)
4. Works with the Lodge Executive Committee to prepare a calendar.
5. Prepares agendas in advance of Lodge meetings. E-mails them out 1 week before LEC.
6. Works towards attaining Quality Lodge.
7. Prepares yearly Lodge goals.
8. Oversees operations of the Lodge.
9. Chairs and appoints other members of vigil nomination committee, if he is not eligible.
10. Promotes proper uniforming.
11. Promotes all Order of the Arrow events.
12. Assigns Chapters to his Vice-Chiefs after their election under the advisement of the Lodge Adviser.
13. Establishes good working relations and communications with all LEC members.
14. Meets with Lodge Adviser and Lodge Staff Adviser one half hour prior to each LEC
15. Meets with Supreme keeper of the fire and lodge adviser twice yearly to discuss goals of the lodge
16. Provides inspiration and guidance to the Lodge.

17. Works closely with his adviser
18. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

**Lodge Vice Chief:**

1. First in line to substitute or replace lodge chief in the event the Lodge Chief cannot be present of fulfill his duties.
2. Keeps good relations between the Chapters and the Lodge
3. Work with the Chapters.
  - a. Set and help accomplish Chapter goals.
  - b. Coordinates Chapter Activities with those of the Lodge.
  - c. Work with any Chapters that require his help
4. Coordinates and maintains lodge communication through out the lodge as set up by the OA rep program
5. Promotes proper uniforming.
6. Works with the Vice Chief of Communications to update the yearly plan book
7. Attend the following:
  - a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - g. Lodge Leadership Development Course (LLDC)
8. Set a good example for other Arrowmen.
9. Report to the Lodge Chief when necessary.
10. Works closely with his adviser
11. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

**Lodge Vice Chief of Membership**

1. Second in line to substitute or replace lodge chief in the event the Lodge Chief cannot be present of fulfill his duties.
2. Attend the following:

- a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - g. Lodge Leadership Development Course (LLDC)
4. Coordinates the making of the re-charter packets every September
  5. Develops registration forms
    - a. Keeps track of all registration forms and enters their data into the lodge roster
    - b. Work with the Lodge Vice-Chief of Communication and Lodge Vice-Chief of Finance to coordinate and help with registration for all lodge activities.
    - c. Prepares registration worksheets for lodge activities sign in
  6. Promotes proper uniforming.
  7. Updates and maintains Lodge roster.
  8. Compiles a list of Brotherhood and Vigil eligibility.
  9. Report to the Lodge Chief when necessary.
  10. Works closely with his adviser
  11. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

**Lodge Vice Chief of Communication:**

1. Third in line to substitute or replace lodge chief in the event the Lodge Chief cannot be present or fulfill his duties.
2. Attend the following:
  - a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - g. Lodge Leadership Development Course (LLDC)
3. Takes minutes at all Lodge business meetings and Lodge Executive Committee meetings and distributes. E-Mails them no later than one week after the meeting to all LEC members and Webmaster.
4. Work with Vice Chief of Communication in keeping membership records as current as possible.

5. Coordinates the writing and printing of the medicine wheel four times a year. February, May, August, November. E-Mails it to the web-Master to post it on the web sight
6. Works with the Webmaster to keep the Wahpekute web page up to date
7. Writes a follow up letter to Ordeal Candidates.
8. Updates the where to go camping booklet
9. Maintains an archive of past Medicine Wheels news letter, LEC Minutes, Agendas of all past lodge activities
10. Works closely with his adviser
11. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

**Lodge Vice Chief of Finance:**

1. Fourth in line to substitute or replace lodge chief in the event the Lodge Chief cannot be present or fulfill his duties
2. Attend the following:
  - a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - g. Lodge Leadership Development Course (LLDC)
3. Manages trading post at lodge events
4. Works with Staff adviser and his volunteer adviser in developing a budget for the year and for lodge activities
5. Works with office manager at The Center for Scouting to maintain accurate records of moneys
6. Pick up financial forms from OA box prior to each Lodge Executive Committee Meeting. So he can be prepared to give reports on the Lodge financial status.
7. Maintains accurate records of all expenditures at the Lodge Conclaves and at any Lodge activity that requires finance from the Lodge.
8. Assists in all book keeping for Lodge Events.
9. Creates and keeps all financial forms

10. Collects financial forms from officers and advisers for their expenditures and approves of their reimbursements.
11. Works closely with his adviser
12. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

**Lodge Vice Chief of Awards  
(Keeper of the Beads)**

1. Fifth in line, to substitute or replace Lodge Chief, in the event the Lodge Chief cannot be present, or fulfill his duties.
2. Attend the following:
  - a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - h. Lodge Leadership Development Course (LLDC)
3. Guard of the bead box, brings it with him to all events.
4. Hand out beads, patches and/or pins at each event.
5. Keep track of bead inventory, and order as needed.
6. Keep track of all award inventory (pins, beads, books, sash, patches,) order for events as needed working with the Lodge Staff adviser.
7. Work closely with his adviser to make sure there is enough inventory on hand for events.
8. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

## **Job Description for Chapter Chief**

1. Attend the following:
  - a. Lodge Executive Committee Meetings
  - b. Chapter Meetings
  - c. Spring Conclave
  - d. Fall Conclave
  - e. Section Conclave
  - f. Winter Conclave
  - i. Lodge Leadership Development Course (LLDC)
2. Work with the Lodge Vice Chief.
  - a. Set and help accomplish Chapter goals.
  - b. Coordinates Chapter Activities with those of the Lodge.
  - c. Work with any Chapters that require his help
3. Chairs and organizes chapter meeting that cover the necessary business, but are at least 50% fellowship
4. Works with lodge vice chief of membership to coordinate election and camp promotion visits
5. Coordinating the contact of all Scout Masters offering a unit an election team
6. Promotes the Lodges /sectional / national programs with in the chapter
7. Provides information for OA reps to take back to their units, while promoting the program to those how aren't a OA rep as of yet
8. Works closely with his adviser to run the chapter program
9. Show the three principles of the Order of the Arrow, Brotherhood, Cheerfulness and Service in his words and actions.

# WAHPEKUTE LODGE CEREMONY POLICY

The following memo documents some of the policies of the Wapekute Lodge and Twin Valley Council as it relates to ceremonies. It is the intention of the Lodge to present impressive ceremonies that follow National guidelines while maintaining health and safety as a priority. We must keep on our mind that the members, for which the ceremony is present, are being honored through our ceremonies and our actions in every way should exemplify this.

Please read this document in its entirety to ensure a full understanding of these policies. The policies are in place to ensure health, safety, youth protection and legal issues or problems do not arise. Violations of these policies will result in immediate dismissal from a ceremony team and the potential of having your membership with the Lodge and the Council revoked. I urge you to take these policies seriously and ensure your ceremony team is in compliance.

- No hazing or initiations of any variety are allowed at any Lodge or B.S.A. sponsored event.
  - All ceremony teams must follow the official OA ceremony book as printed by National. No modifications are allowed.
  - Use your common sense. Most everyone knows when hazing is going on. If it is occurring, you should make every effort to stop it immediately.
- Ceremony team members and assistants must wear footwear during ceremonies. This is a safety matter for the ceremony team and only makes sense for all participants.
- Ceremony team members must have underwear on underneath breach cloths and similar regalia. This is a youth protection issue and will avoid any embarrassment for team members and candidates.
- The ceremony team must not put the candidate in harm's way during the ceremony. This includes making sure trails are cleared, fires are kept to a reasonable size and the fire bowl is adequately sized.
- When the candidates sleep under the stars, they must remain on Camp property and adult advisers must know their location in case of emergency.
- Water must be made available to candidates at all times.
- During the call-out, there is to be no "pulling" of a candidate. The ceremony team should merely act as guides to bring the candidate in front of the chief.
- During the call-out, the tapping of the shoulder should only be a slight touch. As a guide, the Chief should hear no sound from the tap. If the team cannot determine how light should be, simply stop the downward movement prior to touching the candidate. This is a youth protection issue and this must be followed.
- Use your common sense. If something seems unsafe or you have a feeling that something should not be done, do not do it. It may anger people at the event, however, cooler heads will prevail.

# Sash Etiquette

- The OA sash may only be worn by registered members of the BSA who are members of the Order of the Arrow.
- The OA sash may only be worn with the Official BSA uniform or Scouting's official adult dress wear for adults, by Elangomats who are not in uniform, by youth wearing ceremonial attire, and in such other instances as may be approved by the Scout Executive.
- The OA sash may only be worn over the right shoulder so that the arrow is pointing over the right shoulder and the sash is diagonal across the chest. It may not be worn in any other manner. It should never be folded and hang from your belt.
- The OA sash may not be altered in any way or form. Beading or other material is not permitted on the sash. Nothing may be worn on the sash including, signatures, patches of any kind, pins or legends. Either of these awards may be worn as an option, by those who may have earned them. They are worn above the bar at the point of the arrow.
- The OA Sash must be worn only at Order of the Arrow or approved functions.

# Requirements for Brotherhood

You must meet five challenges before you can enter the Circle of the Brotherhood. The first of these you should meet now. The next three will require steady effort over a period of many months. The last challenge you must meet after you have met the first four.

## **1. UNDERSTAND THE SIGNS OF ORDEAL MEMBERSHIP**

Understand the Obligation of the Order which you received from Allowat Sakima (printed on the back of your membership card). Also, memorize the Order of the Arrow Song, the Admonition, the Sign of the Ordeal Membership, and the Ordeal handclasp.

## **2. ADVANCE IN YOUR UNDERSTANDING OF THE ORDEAL**

Gain a thorough understanding of the ordeal through which you have passed. Study the information regularly and thoughtfully during your experience as an Ordeal member. It will also help you to see the Pre-Ordeal and Ordeal Ceremonies again whenever possible.

## **3. SERVE YOUR UNIT**

Retain your registration in Scouting. During a period of at least 10 months, strive to fulfill your Obligation by continuing and expanding your service to your troop.

## **4. PLAN FOR SERVICE IN YOUR LODGE**

Retain your registration in your Order of the Arrow Lodge and keep your dues paid. Be aware that acceptance of Brotherhood membership involves a pledge of service to the lodge. Develop a concrete idea of how you plan to fulfill this pledge.

**5. REVIEW YOUR PROGRESS** When you earnestly feel that you have met the four challenges above, explain to the Brotherhood Chairman in writing: What you think the Obligation means; describe how you have been fulfilling this Obligation in your troop, in your daily life, and how you have used your understanding of the Ordeal to aid this service; and describe your specific plans for giving service in the lodge program.

# Wahpekute Lodge, Order of the Arrow Vigil Honor Research Form

The Vigil Honor is the highest honor that the order of the arrow can bestow upon its member, and is a high mark of distinction and recognition. It is reserved for those members who, by reason of exceptional service, personal effort, and unselfish interest, have made distinguished contributions beyond the immediate responsibilities of their position or office. Those contributions may be to their Lodge, Order of the Arrow, Scouting, or their scout camp.

With this in mind, please fill in each item for each candidate. Your emphasis should not be on the number of events attended or years served, but rather on the quality of service to the Order of the Arrow and Scouting.

Keep all identifying information, (name, troop number, district name, etc.) on this page only. When completing parts D, E, and F, on the next page, use terms such as; this arrowman, his troop, his chapter, etc.

Keep yours answers concise and to the point. Avoid flowery language. This data is what is important, not how it is written. All information must be provided on this form. Do not attach any additional pages.

### PLEASE PRINT ALL INFORMATION

#### Section A. Personal Data

Name \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Date Received Ordeal: \_\_\_\_\_ Brotherhood: \_\_\_\_\_ District/Chapter name: \_\_\_\_\_.

Your Name: \_\_\_\_\_ Proposed Vigil Name: \_\_\_\_\_

#### Section B. Scouting Registration

Is this person currently registered with the Boy Scouts of America? (circle) YES NO

If your answer was "no," stop at this point, and do not complete the balance of this form

If " Yes." list:

Unit Type: \_\_\_\_\_ Number: \_\_\_\_\_ Position: \_\_\_\_\_

Or District Name: \_\_\_\_\_ Or Council Position: \_\_\_\_\_

#### Section C.

Lodge verification of candidate's registration: \_\_\_\_\_

Telephone \_\_\_\_\_



YES NO

\_\_\_\_\_

10) Worked on a Lodge event  
YES NO

\_\_\_\_\_  
\_\_\_\_\_

11) Helped OA in other ways  
YES NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**F. Overall**

12) Is there any special circumstances of which the Selection Committee should be aware of in regards to this person?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13) As a member, what is the best thing this person has done for the Order of the Arrow

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14) Why should this person be selected for the Vigil Honor??

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15) Any additional comments, accomplishments or other information you would like to provide, please place in spaces below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Recognition Awards Given Annually by the Wahpekute Lodge

## The Founders Award

This Award Introduced at the 1981 National Order of the Arrow Conference, the Founder's Award was created to honor and recognize those Arrowmen who have given outstanding service to the lodge. The award is reserved for an Arrowmen who demonstrates to fellow Arrowmen that he or she memorializes in his or her everyday life the spirit of achievement as described by founder E. Umer Goodman and cofounder Carroll A. Edson. Wahpekute lodge is able to give out 2 founders awards one for youth and one for an adult.

## The Ed Smock Award

This Award was established by the Wahpekute Lodge to honor those **Adult** Arrowmen who have made Great Contribution to Camp Cuyuna. This award is for those who have served our camp in the spirit displayed by the former Camp Cuyuna ranger Ed Smock. A campership is given to the council in his name.

## The George Vaux Award

The George Vaux Award is presented to the youth Vigil member of Wahpekute Lodge, Order of the Arrow, who has displayed outstanding service. Criteria for selection in order of importance:

- Scouting Spirit
- Troop Service
- Community Service
- Lodge Service
- Chapter Service
- Rank
- Years in Scouting
- Lodge Office
- Chapter Office

In memory of George Vaux, who gave 36 years service to Scouting. George was a Vigil member of the Order of the Arrow, received the District Award of Merit and the [Silver Beaver](#) award (1962). He served Scouting as Scoutmaster, OA Advisor, Camping Committee Chairman, Roundtable Commissioner, and Leadership and Training Commissioner.

Once when asked how he became involved with Scouting, George replied, "Somebody wanted some help I guess."

Words of Steve Gulbranson, a former Scout from George Vaux's Troop, expresses the feeling of many Scouts and Scouters:

"I have always thought very highly of George, and I feel that I owe my Eagle Scout Award to his encouragement and leadership. I have learned much from him because of his involvement in Scouts. I have always hoped that I might also get involved with a local Scouting group when I put some roots down. When I do, I've got some pretty big shoes to fill."

# NOMINATION FORM

**Circle One:**            **Founders Award,**    **George Vaux,**            **Ed Smock**

Nominee's Name: \_\_\_\_\_ Adult /Youth \_\_\_\_\_

Nominee's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Chapter: \_\_\_\_\_

Membership Honor in the Order of the Arrow: \_\_\_\_\_

What has this nominee done for the Order of the Arrow? (Please be specific). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please use separate sheet of paper if necessary.

List the activities the nominee has been at in the last year.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nominator's Name: \_\_\_\_\_

Nominator's Address: \_\_\_\_\_

Nominator's City: State: \_\_\_\_\_

Nominator's Telephone: \_\_\_\_\_

This formed must be turned in by the March LEC for Applicant to be considered for this years award.

# Wahpekute Lodge Bead System

## Activities for Receiving Beads

1. Completed Ordeal- Dark Stained Wood Bead
2. Received Brotherhood-Light Brown Wood Bead
3. Received Vigil Honor-Maple Colored Wood Bead
4. National Officers & Advisors-Eagle Claw (Gold Base)
5. Regional Officers & Advisors-Eagle Claw (Silver Base)
6. Sectional Officers & Advisors-Eagle Claw (White Base)
7. Lodge Officers & Advisors-Eagle Claw (Red Base)
8. Chapter Officers & Advisors-Eagle Claw (Black Base)
9. Elangomats-1” Ceramic Orange or Red/Black/Bead
10. National Leaders Seminar – 1” Ceramic, Multi Pattern Bead
11. L.L.D.C. -1/4 “ Brass Bead
12. National Conference- 5/8” Ceramic Orange/White Bead
13. Sectional Conclave- 5/8” Ceramic, Multi Green Bead
14. Winter Conclave- White Plastic Bead
15. Spring Conclave-Red Plastic Bead
16. Fall Conclave- Tan Bead
17. Neiomat- 5/8” Bone Light Brown Bead
18. NOAC/NCLS-Ceramic Polk-A-Dot Bead
19. Chapter Activities-
  - A. Dance Team-5/8” Ceramic Bead
  - B. Arrow Of Light/ Webelos Graduation-Green Plastic Bead
  - C. Ceremony Team-Blue Plastic Bead  
(Call-Out, Ordeal, Brotherhood, Vigil or Chapter Ceremonies)
  - D. Election Team Member-Yellow Plastic Bead
  - E. Spring Wacipi- Turquoise Plastic Bead
  - F. Fall Wacipi-Orange Plastic Bead

## Administration of Lodge Bead Program

1. The bead program is supervised under the Lodge Executive Committee and Administered by the Lodge and Chapter Vice Chief of Awards.
2. At the time of the Lodge Meeting at Spring Conclave the bead program will be presented to Ordeal Candidates.
3. Beads are to be handed out at the time of the Activity.
4. If the Vice Chief of Awards can not attend an event he must find a replacement.
5. If a bead is no longer available a replacement must be found; No substitutions are allowed.
6. The Vice Chief of Awards must make sure that there is an adequate supply before the event.
7. If new beads are added, they will not be retroactive.
8. Only one bead per year in each area is allowed. i.e. you are on three separate election teams, then only one yellow bead is allowed.

# OA Troop Representative

## Job Description, Duties and Qualifications

### **OA Troop Representative Job Description:**

An Order of the Arrow Troop Representative is a youth liaison serving between the local OA lodge or chapter and his troop. In his troop, he serves as a communication and programmatic link to the Arrowman and adult leaders and Scouts who are not presently members of the Order. He does this in a fashion that strengthens the mission of the lodge and purpose of the Order. By setting a good example, he enhances the image of the Order as a service arm to his troop.

### **OA Troop Representative Duties:**

- Serves as a communication link between the lodge or chapter and the troop.
- Encourages year round and resident camping in the troop.
- Encourages older Scout participation in high adventure programs.
- Encourages Scouts to actively participate in community service projects.
- Assists with leadership skills training in the troop.
- Encourages Arrowmen to assume leadership positions in the troop.
- Encourages Arrowmen in the troop to be active participants in the lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.
- Sets a good example
- Enthusiastically wears the Scout uniform correctly.
- Lives by the Scout Oath, Scout Law and OA Obligation
- Shows Scout spirit

### **OA Troop Representative Qualifications:**

- Under 18 years old
- Appointed by SPL with SM approval
- OA Member in good standing

### **OA Troop Representative Reports To:**

Assistant Senior Patrol Leader  
Scout Master

Wahpekute Lodge Plan Book 2011-2012. Reviewed by Lodge Chief, Cody Taylor; Lodge Adviser, Steve Knuth; and Lodge Associate Adviser, Tom Hallett, 12/08/12.